

Aviation / General Services

## eBuilder Support Services

- 1-2 full-time Certified e-Builder Administrator(s), to implement new CIP processes and modify existing workflows at the direction of CLT staff. It is anticipated that the duration for this position is 1 year.
- 1 full-time Certified e-Builder Administrator/ Business Analyst, for an anticipated duration of 3 years with the option of two 1-year extensions. This position will help with creating new processes, maintaining the existing system, and maintaining the overall CLT e-builder system. Work will be assigned at the direction of CLT staff
- 1 full-time Support staff, for an anticipated duration of 3 years with the option of two 1-year extensions. This position will help with training, implementation, help desk tickets, etc. Work will be assigned at the direction of CLT staff.
- 1 full-time Document Control Manager or additional Support staff, for an anticipated duration of 3 years with the option of two 1-year extensions. This position will ensure consistency of naming conventions, folder and file structure, plan room organization process's

## Details

|                          |                            |
|--------------------------|----------------------------|
| Posting Number           | 2021-Q1(Jan-Mar)-AVI-4573  |
| Anticipated Posting Date | 2021-03-22                 |
| Commodity Code(s):       | 91800, 91829, 91832, 95285 |

## Requirements

Last Updated: 05/14/21

## Insurance Requirements

The City requires the awarded vendor(s) to obtain and maintain the following insurance coverage types:

- ☒ Automobile-For automobile operations liability
- ☒ General Liability-For bodily injury or property damage, arising from products, premises, completed work, personal & advertising injury
- ☒ Workers Compensation-For lost wages and medical expenses of injured workers

## Estimated Total Value

The total project value is anticipated to be:

- ☒ \$1,000,000 -4,999,999

## Contract Term

The term of the project is anticipated to be:

- ☒ Multi-Year

## For Questions, Contact:

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City Contact

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